

**Domestic Travel Price Table**  
旅行業務取扱料金表 (英文)

**Handling charges for arranged trips**

Category	Contents		Fee
Arrangement Fee	In the event of combined arrangements with transportation and lodging agencies, etc.	Group (15 guests and above)	20% of total travel expenses
		Private (15 guests or less)	For each, 5%, or 10,000 yen
	Accommodations Only	Group (15 guests and above)	20% of the face value
		Private (15 guests or less)	For each, 500 yen
	Transportation Only		For each, 300 yen
Tour service fee (excluding actual travel expenses such as lodging, transportation, etc.)			For each tour guide, 20,000 yen per day
Change Request Handling Fee	In the event of combined arrangements with transportation and lodging agencies, etc.	Group (15 guests and above)	3% of the travel fee before the change
		Private (15 guests or less)	For each, 300 yen
	Transportation agency reservation or arrangements change		For each, 300 yen
	Accommodation reservation or arrangements change		For each, 300 yen
Cancellation Handling Fee	In the event of combined arrangements with transportation and lodging agencies, etc.	Group (15 guests and above)	5% of the travel fee before the change
		Private (15 guests or less)	For each, 500 yen
	Cancellation of arrangements for transportation (including settlement procedures for unused boarding and ferry tickets, if any)		For each, 500 yen
	Cancellation of arrangements for accommodation facilities (including procedures for settlement of unused accommodation coupons, if any)		For each, 500 yen
Communication Fee	In the case of urgent communication for on-site arrangements, etc., at the request of the customer, etc.		For each, 500 yen (Phone and wire charges separately)

(Note)

1. Group refers to cases in which multiple travelers appoint a representative and travel on the same itinerary.
2. In case of change or cancellation at the request of the customer, in addition to the cancellation fee stipulated by the transportation facility, accommodation facility, etc., the above change procedure fee, cancellation procedure fees, etc. will be charged.
3. Guests staying at the same accommodation facility for consecutive nights, will be treated as one case.
4. The above prices include consumption tax.

**Consultation Charges**

Category	Contents	Fee
Sightseeing Trip	(1) Consultation for customer travel planning	Basic charge (up to 30 minutes) 2,000 yen Each additional 30 minutes 2,000 yen
	(2) Travel plan creation	For each, 2,000 yen
	(3) Estimation of expenses necessary for the trip (in the case of a trip in which arrangements for transportation and accommodation facilities are combined)	Basic charge 2,000 yen and for each day of travel plans 1,000 yen
	(4) Estimation of fares and charges of transportation facilities	For each, 1,000 yen
	(5) Provision of information on travel destinations, transportation, accommodation facilities, etc.	Per document (A4 size) 1,000 yen
Business trip consultation at customer's request		Add 5,000 yen to the above (1) - (5)

(Note)

1. The above prices include consumption tax.

The Association does not handle "overseas travel" because it is only a "domestic travel business handling manager".